

AX APPENDICES

AX.01 Schedule of Accommodation

A Schedule of Accommodation follows and assumes a 2 room and a 4 room suite that may incorporate day surgery. The schedule will need to be amended in accordance with the requirements of the Service Plan.

Provision of Offices, Workstations and support areas will be dependant on the Operational Policy and service demand and may vary from the Schedule of Accommodation.

The 'Room/ Space' column describes each room or space within the Unit. Some rooms are identified as 'Standard Components' (SC) or as having a corresponding room which can be derived from a SC. These rooms are described as 'Standard Components –Derived' (SC-D). The 'SD/SD-C' column identifies these rooms and relevant room codes and names are provided.

All other rooms are non-standard and will need to be briefed using relevant functional and operational information provided in this HPU.

In some cases, Room/ Spaces are described as 'Optional' or 'o'. Inclusion of this Room/ Space will be dependent on a range of factors such as operational policies or clinical services planning.

DAY SURGERY / PROCEDURES UNIT - Entry / Waiting / Reception / Administration 2 ROOM

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
MEET-12	Meeting Room	Yes	1	12	Patients & Staff
OFF-2P	Office - 2 Person Shared, 12m2	Yes	1	12	2 workstations for visiting staff attending unit for sessions
OFF-S9	Office - Single Person, 9m2	Yes	1	9	
RECL-10	Reception / Clerical, 10m2	Yes	1	10	1-2 staff
WAIT-10	Waiting, 10m2	Yes	1	10	8 seats
STFS-10	Store - Files, 10m2	Yes	1	4	
STPS-8	Store - Photocopy / Stationery, 8m2	Yes	1	8	Include stationery recycle bin.
WCAC	Toilet - Accessible, 6m2	Yes	1	6	Add baby change table as necessary. Refer to AS 1428.
WCPU-3	Toilet - Public, 3m2	Yes	1	3	
	Discounted Circulation			35%	

DAY SURGERY / PROCEDURES UNIT - Patient Exam / Prep / Waiting 2 ROOM

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
	Access Toilet / Shower / Change		1	7	
PBTR-H-6	Patient Bay - Holding, 6m2	Yes	1	6	
CONS	Consult Room	Yes	1	12	May also be used for medical student training
BLIN	Bay - Linen	Yes	1	2	Gowns etc
CHPT-12	Change Room (Patient) - Male Female, 12m2	Yes	2	10	2 cubicles, handbasin & lockers.
WCPT	Toilet - Patient, 4m2	Yes	1	4	
	Prep Room (Gastro)	Yes	1	9	
	Staff Base		1	6	To oversight changed waiting.
WAIT-SUB	Waiting - Sub, 5m2	Yes	1	2	For bowel preps.
WCPT	Toilet - Patient, 4m2	Yes	1	4	To prep room
	Discounted Circulation			35%	

**DAY SURGERY / PROCEDURES UNIT - Procedure Unit
2 ROOM**

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
BLIN	Bay - Linen	Yes	1	2	
BMEQ-4	Bay - Mobile Equipment, 4m2		2	4	X-ray units etc.
	Endoscope Store		1	2	Special cupboards
ORGN	Operating - General, 42m2	Yes	2	42	Able to rotate bed through 360 degrees.
	Scope Reprocessing	Yes	1	12	If possible, direct access from Endoscopy Rooms.
SCRB-6	Scrub Up / Gowning, 6m2	Yes	1	6	Shared between rooms.
	Discounted Circulation			35%	

**DAY SURGERY / PROCEDURES UNIT - Recovery
2 ROOM**

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
PBTR-RS1	Patient Bay - Recovery Stage 1, 9m2	Yes	7	9	
PBTR-H-9	Patient Bay - Holding, 9m2	Yes	6	9	
BBEV-OP	Bay - Beverage, Open Plan, 4m2	Yes	1	4	
CLUR-12	Clean Utility / Medication Room - Sub, 8m2	Yes	1	9	
DTUR-12	Dirty Utility, 12m2	Yes	1	12	
	Discharge Lounge - 3rd Stage Recovery		1	18	3 sqm per chair
STEQ-14	Store - Equipment, 14m2	Yes	1	12	With power points for recharging pumps etc.
INTF	Interview Room	Yes	1	9	
BLIN	Bay - Linen	Yes	1	2	Add 1 sqm if blanket warmer included
BRES	Bay - Resuscitation	Yes	1	1.5	
1BR-H-12	1 Bed Room, 12m2	Yes	1	12	Children; Negative / neutral air-conditioning for patients post-bronchoscopy.
SSTN-10	Staff Station, 10m2	Yes	1	9	
	Discounted Circulation			35%	

**DAY SURGERY / PROCEDURES UNIT - Staff Amenities
2 ROOM**

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
CLRM-5	Cleaner's Room, 5m2	Yes	1	5	
SRM-15	Staff Room, 15m2	Yes	1	12	
SHST	Shower - Staff, 3m2	Yes	1	3	
CHST-10	Change - Staff (Male/ Female), 10m2	Yes	2	10	Full lockers - adjust mix as required
	Discounted Circulation			25%	

**DAY SURGERY / PROCEDURES UNIT - Entry / Waiting / Reception / Administration
4 ROOM**

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
OFF-2P	Office - 2 Person Shared, 12m2	Yes	1	12	2 staff
MEET-12	Meeting Room	Yes	1	15	Patients & Staff
OFF-S9	Office - Single Person, 9m2	Yes	1	9	
OFF-2P	Office - Shared	Yes	1	20	4 workstations for visiting staff attending unit for sessions
OFF-S9	Office - Single Person, 9m2	Yes	1	9	
RECL-10	Reception / Clerical, 10m2	Yes	1	10	1-2 staff
WAIT-10	Waiting, 10m2	Yes	1	15	12 seats
STFS-10	Store - Files, 10m2	Yes	1	6	
STPS-8	Store - Photocopy / Stationery, 8m2	Yes	1	8	Include stationery recycle bin.
WCAC	Toilet - Accessible, 6m2	Yes	1	6	Add baby change table as necessary. Refer to AS 1428.
WCPU-3	Toilet - Public, 3m2	Yes	1	3	
	Discounted Circulation			35%	

**DAY SURGERY / PROCEDURES UNIT - Patient Exam / Prep / Waiting
4 ROOM**

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
	Access Toilet / Shower / Change		1	7	
PBTR-H-6	Patient Bay - Holding, 6m2	Yes	2	6	
CONS	Consult Room	Yes	2	12	May also be used for medical student training
BLIN	Bay - Linen	Yes	1	2	Gowns etc
CHPT-12	Change Room (Patient) - Male Female, 12m2	Yes	1	10	2 cubicles, handbasin & lockers.
	Prep Room (Gastro)	Yes	1	9	Bowel Preps
	Staff Base		1	8	To oversight changed waiting.
WAIT-SUB	Waiting - Sub, 5m2	Yes	1	4	For bowel preps.
WCPT	Toilet - Patient, 4m2	Yes	1	4	To prep room
WCPT	Toilet - Patient, 4m2	Yes	2	4	
	Discounted Circulation			35%	

**DAY SURGERY / PROCEDURES UNIT - Procedure Unit
4 ROOM**

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
BLIN	Bay - Linen	Yes	1	2	
BMEQ-4	Bay - Mobile Equipment, 4m2		4	4	X-ray units etc.
	Endoscope Store		1	2	Special cupboards
CLUP-7	Clean-Up Room, 7m2	Yes	1	7	Optional for surgical instruments processing.
ORGN	Operating - General, 42m2	Yes	4	42	Able to rotate bed through 360 degrees.
	Scope Reprocessing	Yes	1	16	If possible, direct access from Endoscopy Rooms.
SCRB-6	Scrub Up / Gowning, 6m2	Yes	2	6	Shared between rooms.
	Discounted Circulation			35%	

DAY SURGERY / PROCEDURES UNIT - Recovery
4 ROOM

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
BBEV-OP	Bay - Beverage, Open Plan, 4m2	Yes	1	4	
PBTR-RS1	Patient Bay - Recovery Stage 1, 9m2	Yes	14	9	
PBTR-H-9	Patient Bay - Holding, 9m2	Yes	12	9	
CLUR-12	Clean Utility / Medication Room, 12m2	Yes	1	12	
DTUR-14	Dirty Utility, 14m2	Yes	1	14	
	Discharge Lounge - 3rd Stage Recovery		1	36	3 sqm per chair
INTF	Interview Room	Yes	1	9	
BLIN	Bay - Linen	Yes	1	2	Add 1 sqm if blanket warmer included
BRES	Bay - Resuscitation	Yes	1	1.5	
1BR-H-12	1 Bed Room, 12m2	Yes	2	12	Children; Negative / neutral air-conditioning for patients post-bronchoscopy.
SSTN-10	Staff Station, 10m2	Yes	1	9	
STEQ-14	Store - Equipment, 14m2	Yes	1	16	With power points for recharging pumps etc.
	Discounted Circulation			35%	

DAY SURGERY / PROCEDURES UNIT - Staff Amenities
4 ROOM

AusHFG Room Code	Room / Space	SC / SC-D	Qty	m2	Remarks
CLRM-5	Cleaner's Room	Yes	1	5	
SHST	Shower - Staff	Yes	1	3	
SRM-15	Staff Room	Yes	1	15	
CHST-10	Change - Staff (Male/ Female), 10m2	Yes	2	14	Full lockers - adjust mix as required
	Discounted Circulation			25%	