

05 APPENDICES

5.1 SCHEDULE OF ACCOMMODATION

A Schedule of Accommodation follows and assumes a 2 theatre / procedure room and a 4 theatre / procedure room suite. The 2 room scenario shows one operating room and one procedure room. The 4 room scenario shows two operating rooms and two procedure rooms. These room numbers will need to be amended in accordance with the requirements of the Service Plan and the planned procedural and surgical caseload.

The 'Room / Space' column describes each room or space within the Unit. Some rooms are identified as 'Standard Components' (SC) or as having a corresponding room which can be derived from a SC. These rooms are described as 'Standard Components – Derived' (SC-D).

The 'SD/SD-C' column identifies these rooms and relevant room codes and names are provided. All other rooms are non-standard and will need to be briefed using relevant functional and operational information provided in this HPU. In some cases, Room / Spaces are described as 'Optional' or 'o'. Inclusion of this Room / Space will be dependent on a range of factors such as operational policies or clinical services planning.

ENTRY/ RECEPTION/ WAITING

AusHFG Room Code	Room / Space	SC / SC-D	1 Procedure Room + 1 Operating Room		2 Procedure Rooms + 2 Operating Rooms		Remarks
			Qty	m2	Qty	m2	
WAIT-10	Waiting	Yes	1	14	1	20	Indicative area allocation. Requirements will depend on casemix / throughput. For services with a significant paediatric mix include a paediatric waiting and play area.
WCPU	Toilet – Public	Yes	1	3	2	3	
WCAC	Toilet – Accessible	Yes	1	6	1	6	
RECL-10	Reception/ Clerical	Yes	1	10	1	12	1 - 2 staff
	Office - Workstation			4.4		4.4	Administration workstations collocated with reception. Number of workstations dependent on staff profile.
STPS-8	Store - Photocopy/Stationery	Yes	1	3	1	5	Bay including multifunction device.
STFS-10	Store - Files		1	3 (o)	1	5 (o)	Optional, depending on local jurisdictional policies.
OFF-CLN	Office - Clinical Workroom	Yes	1	12	1	15	Central coordination point for unit.
INTV	Interview Room	Yes	1	9	1	9	Note interview rooms included in preparation and recovery zones also - recommend overall allocation of 1 interview/consult room per theatre/procedure room. Consider design requirements for staff safety.
	Discounted Circulation			30%		30%	

PATIENT PREPARATION AND HOLDING AREA

Colocation of pre-procedure holding, and Stage 2 recovery areas is recommended for flexible use as demand changes throughout the day.

AusHFG Room Code	Room / Space	SC / SC-D	1 Procedure Room + 1 Operating Room		2 Procedure Rooms + 2 Operating Rooms		Remarks
			Qty	m2	Qty	m2	
INTV	Interview Room	Yes	1	9	1	9	Note interview rooms included in waiting and recovery zones also - recommend overall allocation of 1 per theatre / procedure room. Consider design requirements for staff safety.
CONS	Consult Room	Yes			1	12	Locate to enable access from recovery zone also. Consider design requirements for staff safety.
CHPT	Change Cubicle, Patient	Yes	1	2	3	2	Recommend 1 per theatre / procedure room. Access from Stage 2 recovery also required.
CHPT-D	Change Cubicle – Accessible	Yes	1	4	1	4	
WCPT	Toilet – Patient	Yes	1	4	1	4	
ENS-ACC	Ensuite – Accessible	Yes	1	7	1	7	Shower access may be required for some procedures eg bowel preps.
	Property Bay - Patient		1	2 (o)	1	3 (o)	Optional. Assumes lockers. Property may instead travel with the patient. Access from Stage 2 recovery also required.
PBTR-H-6	Patient Bay – Holding	Yes	4	6.5	8	6.5	“Changed” Waiting. Patient may be accommodated on a chair or trolley. May need to be 9m2 should access be required at each side. Suggest 2 bays per theatre - 1 may be provided as anaesthetic preparation room / collocated with theatre or procedure room. Additional bays per room may be required for high throughput services eg endoscopy and ophthalmology.
SSTN-10	Staff Station	Yes	1	6	1	8	Locate to provide oversight of changed waiting / holding bay areas. Can be shared to support pre and post-operative areas.
BHWS-B	Bay – Handwashing, Type B	Yes	1	1	2	1	1 per 4 bays.
	Discounted Circulation			40%		40%	

OPERATING / PROCEDURE ROOMS

The operating and procedure rooms included below reflect indicative scenarios only. The number and type of rooms provided for each project will be identified during the development of the clinical services plan.

Smaller services may provide multipurpose operating / procedure rooms so in this case, rooms may be located side by side. As the size of the service increases, it is preferable to separate procedure rooms and operating rooms, so that procedural work can be done without impacting surgical activity.

The endoscopy reprocessing area allocations are the same for both scenarios given this is the recommended area required to support up to two endoscopy procedure rooms. For larger sized units refer to AusHFG HPU 190 Sterilising Services.

AusHFG Room Code	Room / Space	SC / SC-D	1 Procedure Room + 1 Operating Room		2 Procedure Rooms + 2 Operating Rooms		Remarks
			Qty	m2	Qty	m2	
PROCEDURE ROOMS							
ENPR	Procedure Room - Endoscopy	Yes	1	45	2	45	Specialised units requiring angiography eg for ERCPs will also require a control room. Some services may include a collocated holding bay to support patient preparation and flow. If provided, reduce holding bays above.
	Endoscope Reprocessing - Dirty		1	13	1	13	One double basin sink per one-two procedure rooms is assumed.
	Automated Flexible Endoscope Reprocessors (AFERs)		1	4	1	4	The number of AFERs should provide capacity to process two endoscopes for each procedure room. Some AFERs are able to process two endoscopes at a time or asynchronously. Rural and remote health services will require a minimum of 2 AFERs. Check dimensions of preferred supplier's AFERs to confirm allowances. Note that the Quantity "1" refers to the number of spaces, not the number of AFERs or other equipment
	Endoscope Reprocassing - Clean		1	8	1	8	
	Endoscope Reprocessing - Storage (CESC or equivalent system)		1	4	1	4	Fleet size and the number of storage positions required must be confirmed with the user. Note that the Quantity "1" refers to the number of spaces, not the number of storage cabinets or storage positions. Where a storage bag system is used instead of CESC, space will be required for the storage of the bagged endoscopes.
	Store - Chemicals		1	2	1	2	Area allocation will depend on the volume of chemicals required to service the projected workload. Some reprocessing agents used for endoscopy reprocessing are flammable and/or toxic. Storage of these agents will comply with jurisdictional workplace health and safety regulations. This space may need to be ventilated to exhaust air to a safe location outside the building.

AushFG Room Code	Room / Space	SC / SC-D	1 Procedure Room + 1 Operating Room		2 Procedure Rooms + 2 Operating Rooms		Remarks
			Qty	m2	Qty	m2	
OPERATING ROOMS							
ORGN	Operating Room - General	Yes	1	60	2	60	Smaller theatres may be justified for some specialties, such as ophthalmology, where current and projected patient throughput justifies the dedicated use of the theatre for that specialty.
ANAE-16	Anaesthetic Preparation Room	Yes	1	16 (o)	2	16(o)	Optional, and where provided reduce number of pre-procedure holding bays above.
SCRB-4	Scrub Up	Yes	1	4	2	4	May be combined and shared between rooms.
CLUP-10	Clean-Up Room-Shared	Yes	1	6	1	10	10m2 shared between 2 ORs.
	Exit Bay		1	12	2	12	16m2 bay can be shared between two rooms.
	Discounted Circulation			40%		40%	

RECOVERY AREAS

AushFG Room Code	Room / Space	SC / SC-D	1 Procedure Room + 1 Operating Room		2 Procedure Rooms + 2 Operating Rooms		Remarks
			Qty	m2	Qty	m2	
SSTN-10	Staff Station	Yes	1	9	1	14	
1BR-H-12	1 Bed Room – Holding	Yes	1	12	2	12	Used for children, special needs or isolation. Services providing bronchoscopy will require a negative pressure recovery bay.
PBTR-RS1	Patient Bay - Recovery Stage 1	Yes	4	9	8	9	Indicatively noted at 2 bays per room however 1.5 - 3 is recommended depending on the case mix / throughput.
PBTR-H-6	Patient Bay – Holding	Yes	6	6.5	12	6.5	Stage 2 Recovery. Recommend 3 per theatre / procedure room. May need to be 9m2 should access be required at each side.
BHWS-B	Bay – Handwashing, Type B	Yes	4	1	6	1	1 per 4 bays.
BBEV-OP	Bay- Beverage, Open Plan	Yes	1	4	1	4	
BLIN	Bay – Linen	Yes	1	2	2	2	
BMEQ	Bay - Mobile Equipment	Yes	1	2	1	3	Number depends on equipment stored and frequency of use. For blanket warmers, workstations on wheels etc. Include power for recharging equipment.
	Recovery Stage 3 / Discharge Lounge		4	4 (o)	8	4 (o)	Optional. Each chair planned at 4m2. In some smaller units, patients may be discharged from Stage 2 recovery.
INTV	Interview Room	Yes			1	9	In smaller services, interview room may be shared between zones.
	Discounted Circulation			40%		40%	

CLINICAL SUPPORT

AusHFG Room Code	Room / Space	SC / SC-D	1 Procedure Room + 1 Operating Room		2 Procedure Rooms + 2 Operating Rooms		Remarks
			Qty	m2	Qty	m2	
BLIN	Bay – Linen	Yes	1	2	2	2	Assumes 1 bay: 2 rooms
STSS-20	Store – Sterile Stock	Yes	1	20	1	40	Recommend 20m2 per operating theatre for RMDs.
CLN-10	Clean Store	Yes	1	10	1	20	Recommend 10m2 per procedure room to support procedural services that do not need to comply with aseptic technique standards and do not require HEPA filtered sterile stock storage.
STGN	Store - General	Yes	1	15	1	25	For other non-sterile / deboxing storage. Increasing use of disposable packs.
STEQ-14	Store - Equipment	Yes	1	12	1	24	With power points for recharging pumps etc.
BMEQ	Bay - Mobile Equipment	Yes	2	2	4	2	Image intensifiers, lead gowns, trolleys eg for fracture/plaster equipment etc. Include power for recharging equipment.
CLN-MED-20	Clean Store / Medication Room	Yes	1	10	1	12	Consider approach to anaesthetic medication storage. Includes malignant hyperthermia trolley or portable kit.
BRES	Dirty Utility / Disposal Room	Yes	1	12	1	14	Number to be determined based on local requirements / casemix. Includes difficult intubation trolley and paediatric trolley where applicable.
	Bay - Resuscitation		1	3	1	3	
	Biomedical Workroom				1	10 (o)	
CLRM-5	Cleaner's Room	Yes	1	5	1	5	
WCST	Toilet - Staff	Yes		3		3	Number and location dependent on travel distances to staff change rooms.
	Discounted Circulation			40%		40%	

STAFF AREAS

AusHFG Room Code	Room / Space	SC / SC-D	1 Procedure Room + 1 Operating Room		2 Procedure Rooms + 2 Operating Rooms		Remarks
			Qty	m2	Qty	m2	
OFF-S9	Office- Single Person	Yes		9		9	Number and area allocation will depend on staff profile and local jurisdictional policies.
OFF-SW	Office - Workstation			4.4		4.4	Number and area allocation will depend on staff profile and local jurisdictional policies.
MEET-L-20	Meeting Room	Yes	1	12	1	20	Size will depend on number of people to be accommodated and local jurisdictional policies.
SRM-15	Staff Room	Yes	1	15	1	24	Requirements will depend on the staff profile for the unit.
CHST-10	Change - Staff	Yes	1	18	1	30	Requirements will depend on the staff profile for the unit. Full lockers - adjust female / male mix as required. Toilet and showers included.
CHST-10	Change - Staff	Yes	1	12	1	20	Requirements will depend on the staff profile for the unit. Full lockers - adjust female / male mix as required. Toilet and showers included.
	Discounted Circulation			25%		25%	