



Staff Station, 20m²

Room Code	SSTN-20
Briefed Area	20.00 m ²
Ceiling Height	2.7 m
Occupancy	4 workstations
Hours of Operation	Up to 24 hours (dependent on unit operating hours)

Description | The Staff Station is the operational and administrative base of a unit and enquiry point for patients and visitors. It provides for the co-ordination of patient care, patient observation, write-up of clinical notes, data entry and making/receiving telephone calls. The Staff Station may also accommodate a receptionist/ward clerk.

Electrical	PROTECTION: body protected	<input type="checkbox"/>	HVAC	AIRCONDITIONING: general	<input checked="" type="checkbox"/>
	PROTECTION: cardiac protected	<input type="checkbox"/>		AIRCONDITIONING: HEPA filtered	<input type="checkbox"/>
Lighting	LIGHTING: general	<input checked="" type="checkbox"/>	AIRCONDITIONING: positive pressure	<input type="checkbox"/>	
	LIGHTING: colour corrected	<input type="checkbox"/>	AIRCONDITIONING: negative pressure	<input type="checkbox"/>	
	LIGHTING: dimmable	<input type="checkbox"/>	VENTILATION: exhaust	<input type="checkbox"/>	
	LIGHTING: indirect	<input type="checkbox"/>	VENTILATION: natural	<input type="checkbox"/>	
Nurse Call and Duress	NURSE CALL SYSTEM: buttons / handset	<input checked="" type="checkbox"/>			

Additional Considerations

- The number of workspaces and area (m²) requirements will vary depending on the type of department, activity level, number of full and part-time staff, operational models and building layout.
- One computer has been shown as a downtime computer with UPS power; this requirement will need to be confirmed by the department. The downtime computer, if required by a department, may alternatively be provided in a Clinical Workroom. Provision of a downtime computer will need to be rationalised across the unit to avoid duplication (e.g. if a Clinical Workroom and/or multiple Staff Stations are provided).
- A set down area may be provided for side access by visitors and patients in wheelchairs. If the Staff Station also serves a reception function, a recessed area for front access by wheelchair users may be required.
- The room may be enclosed (e.g. with security glazing and lockable doors) or other physical design/planning solutions may be considered (e.g. increased counter depth, egress to secure area) for staff safety and security as required in high risk areas.
- Standing-height workstations may be provided.
- A desktop printer and labels printer may be provided as required. Printing/scanning/photocopying facilities should be consolidated across the unit to suit service requirements.
- Additional monitors may be required for patient monitoring or security purposes depending on service requirements.
- Placement and visibility of nurse annunciators in adjacent corridors needs to be considered and coordinated with other ceiling elements such as bulkheads.
- Any rooms that are accessed from behind the staff station will require additional area for appropriate door circulation clearance.
- Wall mounted fire services items may be included in the Staff Station or provided nearby in a conspicuous and readily accessible position including a mimic panel, warden intercom phone, manual call point, break glass alarm, portable fire extinguisher and fire blanket. A ceiling mounted visual alarm device may also be provided in the Staff Station or an adjacent corridor. Inclusion of these items in the Staff Station will be dependent on the overall department layout. Location, mounting heights and clearances to meet AS1670.1 and AS2444.



Finishes

CODE	DESCRIPTION	COMMENT
FLVY-101	FLOOR FINISH: vinyl, seamless, standard slip resistance	[FLVY-007]
FLSK-021	SKIRTING: vinyl, integral with floor vinyl, coved	[FLSK-010]
WLFI-001	WALL FINISH: paint	[WLWA-004]
CLTI-022.02	CEILING: drop-in tiles, acoustic, prefinished, 600 x 1200	[CLTI-002] acoustic ceiling treatments are also acceptable, including bulkheads
CLCN-041	CORNICE: wall trim fixing, prefinished	[CLCN-009]



Joinery

CODE	DESCRIPTION	GROUP	QTY	COMMENT
JOBE-251	CAP: cable access	①	5	[FIJO-099] 1 x optional, to central monitor if provided
JORS-021	JOINERY UNIT: staff station	①	1	[FIJO-178] depth of bench and counter top to be confirmed based on service requirements and must consider ergonomics, staff safety and security, WHS requirements and Australian Standards
JORS-042	WHITEBOARD: fixed, magnetic, integral to staff station	①	1	[FIBM-019] under counter top



Fittings, Furniture and Equipment (FF&E)

CODE	DESCRIPTION	GROUP	QTY	COMMENT
FQBS-171	CHAIR: office, ergonomic	③	4	[FQBS-018]
FQSM-063	PEDESTAL: mobile, 660H nominal, 3 equal drawers	③	2	[FQSM-007]
FQWS-051	BIN: general waste, 20L	③	1	[FQCW-016]
ITNE-071	TELEPHONE: handset, desktop	③	4	[ITNE-049]
ITNE-101	COMPUTER: single display screen, central processing unit (CPU), keyboard and mouse, desktop	③	4	[ITNE-007]
ITNE-311	PRINTER: desktop	③	1	[ITNE-023]
ITNE-316	PRINTER: labels, small, desktop	③	1	[FQGE-056] optional, dependent on service requirements
MMPM-091	MONITOR: central patient monitoring station, single display screen	③	1	[MMGE-187] optional, dependent on service requirements



Engineering Services

CODE	DESCRIPTION	GROUP	QTY	COMMENT
ELGP-171	GPO: single, UPS, joinery mounted	①	1	[ELGP-130] to printer, UPS to be provided if downtime computer required
ELGP-201	GPO: double, wall mounted	①	4	[ELGP-208]
ELGP-211	GPO: double, joinery mounted	①	4	[ELGP-208] for BYO devices, to be located above desk for easy access, location of outlets to meet local operational/WHS requirements
ELGP-241	GPO: double, emergency power, joinery mounted	①	5	[ELGP-223] 1 x optional, to central monitor if provided

CODE	DESCRIPTION	GROUP	QTY	COMMENT
ELGP-261	GPO: double, UPS, wall mounted	①	1	[ELGP-235] UPS to be provided if downtime computer required, location of outlets to meet local operational/WHS requirements
ELPR-031	PANEL: UPS status indicator, wall mounted	①	1	[ELPR-007] optional
ELSW-001	SWITCH: light	①	4	[ELBO-015] to task lighting
ELSW-051	CONTROL PANEL: lighting	①	1	[ELBO-003] optional, location dependent on project requirements
ITIN-016	OUTLET: data, single RJ45, wall mounted	①	3	[ITIN-016] 2 x optional, to central monitor and labels printer if provided
ITIN-036	OUTLET: data, triple RJ45, wall mounted	①	4	[ITIN-036] location of outlets to meet local operational/WHS requirements
ITSE-061	BUTTON: security, duress, fixed, wall mounted	①	1	[ITSE-006] under bench
LIFX-108	LIGHT: task, integral to joinery	①	4	[LIFX-008] under counter top
MEGE-001	CONTROL PANEL: HVAC	①	1	[MEGE-007] optional, location dependent on project requirements
MGFP-001	ALARM: medical gases, panel, wall mounted	①	1	[MGFP-001] optional, location dependent on project requirements

For guidance on how to use the Room Data Sheet, please visit the [AushFG website](#).